

## TERMS & CONDITIONS

Updated September 2020



On registering with M-Pulsive Dance School there are a few terms and conditions that we ask members to adhere to in order for our school to run efficiently

1. Fees are payable monthly. You will receive an invoice by email on around the 20<sup>th</sup> of each month and payments are due by 1<sup>st</sup>.
2. Preferred payment method is by card (via electronic invoice), bank transfer or by Direct Debit. If you wish to pay by direct debit you should set this up with GoCardless when you receive your first invoice. Cash payments for fees are accepted ONLY in correct cash and enclosed in a sealed, named envelope.
3. **Late payments** will incur a 10% late fee. If your account is in arrears of two or more months your child may be asked to give up their place.
4. When registering for a new year the upfront fee should be paid online, via ClassForKids to secure your place.
5. By registering for a class on ClassForKids and paying the initial fee, you are agreeing to attend class will be billed monthly. If you wish to cancel your place at any time, this must be sent in writing to [michelle@mpulsivedance.com](mailto:michelle@mpulsivedance.com). Your cancellation period is one month. Any fees due for that time must be settled.
6. Children not registered via ClassForKids will not be allowed to participate in class.
7. The dates that each term run on are visible in your ClassForKids portal. Please refer to this when querying holidays.
8. Your enrolment will **automatically** continue to run until the end of the academic year- June. If you wish to cancel your place even at the end of a term, the cancellation notice is required. At the end of June each year you are required to complete re-registration for the following academic year.
9. Your monthly plan does not include extra classes during holidays, workshops, private lessons, extra rehearsals, etc. These should be booked via ClassForKids and paid for in full.
10. Refunds will not be given for missed or unused classes.
11. Pupils wishing to partake in external productions, workshops, auditions or competitions should seek permission from the school Principal.
12. We endeavour to provide a safe and secure space for your children to dance. Please help us to enhance this by providing your child with water to bring to class and ensuring they have been to the toilet before class.
13. Uniform, as outlined in the current handbook, is essential. Each dance genre requires specific kit and footwear. **Sandals, boots and skirts are not appropriate for any class or any age.**
14. Children should not be dropped off for class more than 10 minutes prior to class starting. Please arrange prompt pick up at the end of class.
15. M-Pulsive Dance School does not discriminate on background, race, gender or religion.
16. Classes are most usually divided based on age but under some circumstance it is necessary to only allow dancers who comply with pre-requisites. This is to ensure safe and effective progression. Michelle also holds the right to move children into the class which she feels is most appropriate.

17. Photography within the studio space is prohibited by parents or pupils unless granted permission by the class teacher.
18. M-Pulsive Dance School is all inclusive and will not tolerate bullying. We reserve the right to ask any children to leave the school based on a breach of this.
19. By the nature of dance it is often necessary for the teachers to use physical contact when helping to improve students' posture or assist in movements. This includes contact between students and holding hands. IN the current social distancing climate this will not
20. **COVID-19:** by attending classes at M-Pulsive you agree to have your details shared to Test & Protect Scotland if requested by Health Protection Scotland. You must agree not to send your child to class if they or anyone in your household is suffering symptoms of Covid-19 or has been asked to isolate. In the event of a local lockdown or staff requiring to isolate, classes will revert to an online platform temporarily.

By enrolling my son/daughter into M-Pulsive Dance I confirm that I accept the above terms and conditions